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eMPF

Briefing Session

Integration of HR / Payroll Systems with eMPF Platform

14 September 2022	10:30AM – 11:30AM
23 September 2022	2:00PM – 3:00PM
28 September 2022	2:00PM – 3:00PM

Agenda

1. Introduction of eMPF Platform
2. Integration of HR / Payroll Systems with eMPF Platform
3. Implementation Timeline
4. Next Steps
5. Q&A

Introduction of eMPF Platform

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Three key elements of MPF

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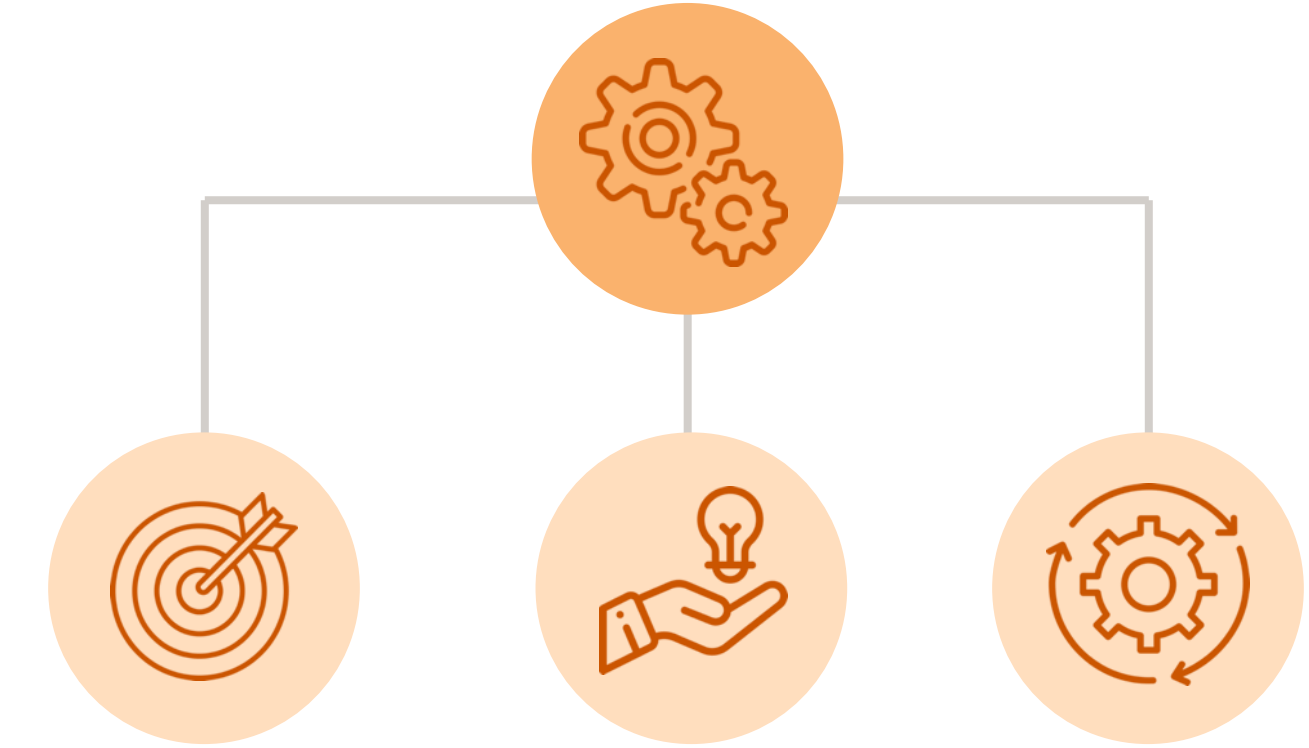
Investment management

Asset custody

Scheme administration

Key objectives of eMPF Platform



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eMPF Platform covers all MPF scheme administrative procedures

Contributions handling

- Mandatory contributions
- Voluntary contributions
- Recover default contributions

MPF management

- Change investment instruction
- Scheme transfer

MPF withdrawal

- Benefits Withdrawal
- Long Service Payment (LSP) / Severance Payment (SP) offsetting made by employers
- Unclaimed Benefits Handling

Account activation and scheme enrollment

- eMPF account registration
- MPF scheme enrolment

eMPF Platform covers all MPF Scheme administrative procedures

Communication channels and connectivity

- Online Platform
- Service Centres

Payment and contributions

- Online and offline payment methods

Notices, documents and reports

- Issuance of notices and documents
- Data maintenance and information management system

General administration and compliance

- Complaints & enquiries
- Report to MPFA
- Continuous interface with MPF trustees

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Benefits

Fully digitalized, one-stop common platform with high efficiency, accuracy and reliability

It connects:

- ✓ 320,000 employers
- ✓ 4.5 million scheme members (including 230,000 SEPs)
- ✓ Over 10 million accounts under 27 MPF schemes

Timetable

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Integration of HR / Payroll Systems with eMPF Platform

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Highlight of HR / Payroll Systems Integration with eMPF Platform

One-stop Platform

Connect ONE platform to perform necessary **MPF scheme administration**

One Standard

Standardized API / file specifications for the submission of Remittance Statement

High Creditability

Recognised services accredited by **eMPF Certified Partner (Submission via API integration)** and also available for **eMPF Platform Standard (Submission via file upload)**

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eMPF Certified Partner (via API integration)

Current flow

Employers own and maintain internal payroll system

or

Payroll Service Outsourcers / Software Vendors

Submit Remittance Statement file via APIs

Trustees / Scheme Administrators

Future flow

Employers own and maintain internal payroll system

or

Payroll Service Outsourcers / Software Vendors

Submit **Standardised Remittance Statement file** via API

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eMPF Platform

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eMPF Platform Standard (via file upload)

Current flow

Payroll Service Outsourcers / Software Vendors

Payroll/Contribution data

1

Generate Remittance Statement file in multiple formats

2

Employers who use Payroll Service Outsourcers / Software Vendors

Submit Remittance Statement file

3

Employers own and maintain internal payroll system

Submit Remittance Statement file

1

Trustees / Scheme Administrators

Future flow

Payroll Service Outsourcers / Software Vendors

Payroll/Contribution data

1

Generate **Standardised Remittance Statement file**

2

Employers who use Payroll Service Outsourcers / Software Vendors

Submit **Standardised Remittance Statement file**

3

Employers own and maintain internal payroll system

Submit **Standardised Remittance Statement file**

1

eMPF Platform

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Handling with multiple MPF schemes

Current flow

Employer with internal payroll system

or

Payroll Service Outsourcers / Software Vendors

Submit Remittance Statement file A

Trustee / Scheme Administrator A

Submit Remittance Statement file B

Trustee / Scheme Administrator B

Submit Remittance Statement file C

Trustee / Scheme Administrator C

Future flow

Employer with internal payroll system

or

Payroll Service Outsourcers / Software Vendors

Submit **Standardised Remittance Statement file for onboarded schemes**

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Handling of multiple MPF schemes during the MPF schemes onboarding period

The onboarding period of MPF schemes will be from 2023 to 2025 for around 24 months.

Employer with internal payroll system

or

Payroll Service Outsourcers / Software Vendors

Onboarded scheme:

Submit **Standardised Remittance Statement file for the onboarded scheme**

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eMPF Platform

For other schemes that have not been onboarded:

Submit Remittance Statement file A

Trustee / Scheme Administrator A

Submit Remittance Statement file B

Trustee / Scheme Administrator B

Submit Remittance Statement file C

Trustee /Scheme Administrator C

MPF Schemes onboarding period

- Updated onboarding schedule of each scheme would be available on the MPFA website.
- Employers would also be informed 2-3 months in advance before their participating scheme(s) is / are onboarded to eMPF Platform.
- Signed up service providers would be informed of the updated schemes onboarding schedule.

Implementation Timeline

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Implementation Timeline (Tentative)

Actions for applicant (Payroll Service Outsourcers, Software Vendors or employers)

Actions for eMPF PC

Development and Integration Preparation
by Payroll Service Outsourcers, Software Vendors or employers

Today

14 Sep, 23 Sep & 28 Sep 2022
- Briefing sessions

16 Sep 2022
- Start sign up for **Technical Specification**

Oct – Nov 2022
Confirmation of applications for **Technical Specification**

End of Nov 2022
- Start sign up **API Integration Test for eMPF Platform Certified Partner**

End of Nov 2022 *
- Distribute **Technical Specification and Sandbox Specification** (File + API)
- Provide instruction for sign up of **API Integration Test** to the applicants

Dec 2022
- Confirmation of applications for **API Integration Test**

Jan 2023
- Arrange **API Integration Test** by batches
- Notify the applicants

Mar 2023
- Start of **API Integration Test**

May 2023
- Estimated completion of API Integration (for the 1st batch)

Tentatively Q2 2023
- First MPF scheme onboard

* Update as of 30 November 2022: We target to share the Technical Specifications by the end of December 2022

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Next Steps

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Next Steps

eMPF Certified Partner (via API integration)	
16 Sep 2022	Start sign up for Technical Specification
End of Nov 2022 *	Receive Technical Specification and Sandbox Specification
End of Nov 2022	Start Development and Integration Preparation
End of Nov 2022	Start sign up API Integration Test for eMPF Platform Certified Partner
Mar 2023	Start of API Integration Test
May 2023	Estimated completion of API Integration (for the 1st batch)
Tentatively Q2 2023	Submit Remittance Statement file to eMPF platform via API for onboarded scheme(s)

eMPF Platform Standard (via file upload)	
16 Sep 2022	Start sign up for Technical Specification
End of Nov 2022 *	Receive Technical Specification and Sandbox Specification
End of Nov 2022	Start Development and Integration Preparation
Tentatively Q2 2023	Submit Remittance Statement file to eMPF Platform for onboarded scheme(s)

* Update as of 30 November 2022: We target to share the Technical Specifications by the end of December 2022

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More Information and Enquiry

- **MPFA Website**

  https://www.mpfa.org.hk/en/empf/overview

- **Sign up for Technical Specification**

  https://www.mpfa.org.hk/en/empf/signuphrintegration

  Briefing session registrants will receive the eForm link via email.

- **Enquiry**

  For any questions or assistance, please email to hrintegration.info@empf.org.hk

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Q & A

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